



# Howard Primary School

11<sup>th</sup> December 2023

Dear Parents of Chelsea Class

It is with regret that I am writing to inform you that Miss Robinson will be leaving us at the end of this term to undertake pre-arranged travel plans. When Miss Pillay stepped away from her classteacher position to take on more leadership responsibility, Miss Robinson kindly agreed to teach Chelsea Class until another Reception classteacher could be appointed.

We are very sorry that we have been unable to inform you of this sooner. Due to significant teacher recruitment challenges we have only recently been able to secure a suitably experienced Early Years teacher to teach Chelsea Class for the remainder of this academic year.

We are now in a position to confirm that we have recently appointed Miss Crowfoot, an experienced senior teacher with extensive experience in Early Years and Key Stage 1 as the classteacher of Chelsea Class from January 2024.

I would like to thank you for your understanding and invite you to meet Miss Crowfoot on Tuesday, 19<sup>th</sup> December 2023 at 3.00pm. She has kindly volunteered her time to join us in the last week of term to get to know you and the children of Chelsea Class before taking up her position in January.

I would also like to take this opportunity to thank Miss Robinson for all her hard work with Chelsea Class and all Reception children this year and wish her the very best for the future. She will be dearly missed by all.

Yours sincerely

Miss De Saulles  
Headteacher



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