



## Howard Primary School

### SENd Teaching Assistant including lunchtime supervision

Howard Primary School Dering Place Croydon CR0 1DT

Contracted Working Pattern: Monday to Friday during term-time including all five INSET days

Contracted Working Hours: 33.5 hours per week (08.30 – 16.00, including unpaid breaks of 15 minutes in the morning and 30 minutes at lunch time)

Salary: Grade 3 points 5 - 7 (£22,185 - £22,995 pro rata)

Contract: Three- year fixed term contract until July 2025

Deadline date for applications: Friday 30<sup>th</sup> September 2022

Interviews will take place during week commencing: Monday 10<sup>th</sup> October 2022

Start date: ASAP

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Howard Primary School is an inclusive, dynamic two-form entry school with a positive ethos and strong Core values: Care, Commitment, Co-operation, Courtesy and Consideration.

We are therefore very pleased to offer the opportunity for an experienced SENd TA to join our vibrant school located in South Croydon.

The successful candidate will be flexible and have the skills needed to provide excellent classroom practice and playground supervision. They will also possess the ability to build good relationships with individual and groups of children of all ages.

We are looking for a TA who would like to help our children progress and flourish both personally and academically. Our recruitment process is designed to find the right person with the right experience and personality who will be as passionate about supporting and developing our children as we are.



Head Teacher: Jackie De Saulles (B.Ed.)

Telephone: 020 8688 4216

Email: [office@howard.croydon.sch.uk](mailto:office@howard.croydon.sch.uk)

Website: [www.howard.croydon.sch.uk](http://www.howard.croydon.sch.uk)



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The successful candidate will be able to demonstrate the following:

- Experience of working with children with ASD and/or ADHD
- interest in arts and crafts
- understanding of sensory needs
- ability to implement movement breaks
- kindness and patience whilst maintaining boundaries
- ability to refocus child's attention on task
- ability to deliver interventions in these areas: social skills, Zones of Regulation, reading comprehension, maths
- ability to work in partnership with class teacher and SENCO
- good organizational skills
- good communication skills
- ability to keep accurate records
- NVQ Level 2 or equivalent qualification/experience
- A caring and positive attitude towards all pupils
- High expectations of children and themselves
- Flexibility and a commitment to going that extra mile to ensure pupils achieve their best
- Good communication, interpersonal and organisational skills

The following skills / qualities are desirable:

- The ability to plan and deliver appropriate interventions

We offer the successful candidate:

- A welcoming, positive and caring environment
- A supportive and committed staff
- Continuous training to ensure you are up to date and fully equipped to carry out your role
- An ambitious and supportive Leadership Team
- Children who learn, thrive and achieve through our pastoral care, curriculum and activities.
- Excellent pension and access to employee assistance programme

If working at our school appeals to you and you believe you have the skills, experience and personality we're looking for, you are encouraged to apply as soon as possible as applications will be assessed on receipt and individual interviews arranged.



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Application forms should be completed electronically and emailed to Rachel Enwonwu, Office Manager: [hr@howard.croydon.sch.uk](mailto:hr@howard.croydon.sch.uk) on or before Friday 8<sup>th</sup> July 2022. Applications received after the closing date will not be considered.

All documents relating to this position can be found below and also downloaded from the school website.

If you have any queries in connection with this position, please contact Rachel Enwonwu, Office Manager on 020 8688 4216.

**CVs are not accepted. No agency enquiries will be responded to.**

### **Safeguarding Statement**

Howard Primary School is committed to safeguarding and promoting the welfare of children and to equality of opportunity. References for shortlisted candidates will be sought prior to interview and an Enhanced Disclosure via the Disclosure and Barring Service will be completed on the successful applicant. Photographic identification and certificates of all relevant qualifications will need to be provided at the interview stage.

In line with the General Data Protection Regulation (GDPR) and the expected provisions of the Data Protection Act 2018 (DPA 2018) the school is responsible for holding and protecting personal data. The school is required to share some data with the Local Authority and the DFE. Please see the Job Applicants' privacy notice below.

### **COVID19**

Our school is adhering to all relevant government guidelines and we take appropriate action to ensure the safety of our children, staff and visitors.



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