**Accessing secondary school application report on Pan London – Year 6 pupils**

1. Login to LGFL Pan London

2. Select Eadmissions from drop down list



3. Then Select Reports



4. From reports page, select ‘List of current school applications’



5. Select your school from the dropdown list and also select the Secondary phase. This will give you a list of the children in your school who have submitted a secondary application.



6. Contact the parents of year 6 children not on this list and ask them to submit their application by 31 October 2018.